

Guidelines on Research Ethics

Niigata Society of Health and Welfare

- 1 These guidelines establish the rules to be adhered to in research activities associated with the Niigata Society of Health and Welfare (hereafter abbreviated to “the Association”), with the objective to fulfill its social responsibility and contribute to society.
- 2 These guidelines set forth the Association’s fundamental principles of ethics in its research activities, while endorsing, as their premises, a set of rules already established on research activities and procedures, such as general rules for manuscript submission and committee rules on research ethics and on animal experiments.
- 3 The members of the Association shall adhere to the following rules:
 - 1) They shall not submit the same or substantially similar manuscripts to more than one academic association.
 - 2) When referencing preceding research papers or reports, they shall explicitly indicate the fact of citation or quotation and clearly distinguish between the cited or quoted argument and their own argument.
 - 3) They shall not use discriminative expressions or otherwise socially inappropriate terms in their research activities.
 - 4) They shall not criticize other researchers using derogatory terms in their manuscripts, reports, or papers of similar nature to be submitted to various academic associations.
 - 5) They shall provide a detailed description of their research procedures in their research activities conducted under the Association.
 - 6) In the publication or presentation of the results of a joint research, each participating member ought to be treated in accordance with his/her degree of participation and degree of contribution to the results.
 - 7) No harassment of any nature shall be permitted during research activities.
 - 8) When submitting a manuscript to the Association, they shall adhere to the rules for submission.
- 4 Rules on peer review of manuscripts for *Niigata journal of Health and Welfare*
 - 1) In peer review, the anonymity of both the reviewer(s) and the author(s) shall be secured.
 - 2) The reviewer(s) shall give a fair and objective assessment of the manuscript, while giving articulate comments and feedback.
 - 3) The reviewer(s) shall not give the author(s), nor shall the author(s) give the reviewer(s), criticism that would stain the character of the latter.
 - 4) If there is more than one author, only the principal author may contact the editorial committee through the secretariat of the Association.
 - 5) The author(s) of the manuscript may not become the reviewer(s) or editor(s) for the manuscript in question.
 - 6) All the responsibility for the acceptance as well as review of the manuscript shall rest on the editorial committee.

Supplementary Provisions

- 1 . These guidelines shall become effective on April 1, 2016.